

CORELEY PARISH COUNCIL

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Minutes of the Parish Council meeting held at Coreley Village Hall Wednesday 18th May 2022 at 7.00 pm

2022/13 Present

Mrs J. Thomas (Chairman) Mrs. C. Clayton Mrs J. Williams
Mr. V Romeo Mrs A. Austin
Also Present: Mrs. S. Jones (Clerk)

2022/14 Election of Chairman and receive signed Declaration of Office

Mr V Romeo proposed Mrs J, Thomas, seconded by Mrs C Clayton – All agreed

2022/15 Election of Vice Chairman and receive signed Declaration of Office

Mrs. C. Clayton proposed Mr V Romeo, seconded by Mrs J. Thomas – All agreed

2022/16 Apologies

Mr Terry Hilder, Mr. I. Smith and Miss J. Penrose

2022/17 Public participation

None

2022/18 Declarations of Interest

None

2022/19 Approval of Minutes

To confirm the Minutes of the Council Meeting held 20th April 2022 the minutes Were **APPROVED**, and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record, subject to Miss J. Penrose being present. Proposed by CC and seconded by VR minutes **to be signed by the Chairman.**

2022/20 Clerks Report

- a) With the help of Mr A. Schooley and Mr J. Thomas the AED has now been installed. The Trust will be in touch about visiting the Village Hall to promote the installation.
- b) The new dog poo signs have been erected.
- c) New grit bins have been installed on the on the road from A4117 down into Hints.
- d) The clerk had been waiting for instruction on where the bench was going to be installed in the play area. It was agreed for the Clerk to purchase the bench, then Mr. Clayton can prepare the base which was agreed to be by the gate to the play area.
- e) JT is arranging what is needed for the Jubilee Celebrations and it was proposed by CC and seconded by VR that the Parish Council would give £50 if there was any reimbursement to be made to JT for any expenses incurred.

2022/21

Parish Matters

- a) AA raised that there had been no recent grass cutting on the Millennium Green, it was confirmed by other member of the PC that it is “No Mow May”. The clerk will check with Mr Skellern when he would be cutting the grass next.

2022/22

Parish Plan Review

The Chairman and clerk attended that last meeting of the Parish Plan committee. As much information as possible from the previous plan was shared with the group. It was suggested that two representatives from the Parish Council were on the committee. The committee were told that there was £200 left from the previous grant of £1,469.50 that the PC would pass to the group when expenditure is made. When there is an indication of the cost for the review of the Plan the Parish Council will decide what funds can be allocated where possible. The clerk informed the committee that she had contacted Shropshire Councillor Mr Simon Harris as he has had previous experience with the Kinlet Parish Plan review. Mr Harris offered to met with the committee to share what information he could.

2022/23

Pound Lane Triangle

The Friends of Coreley have asked for an update on the proposed work for the Triangle. When I received the response from Highways saying that we could not use sleepers for the proposed border as it would not be considered fit for highway purposes, and would not be deemed safe or suitable for use as an edge to the highway. I have asked for a quote for highways to kerb the proposed border. I am still waiting for a quote but will chase.

2022/24

Financial Matters:

- i) **Approve Accounts and Internal Audit and complete AGAR for year ending 31st March 2022.**
 - a) **Internal Audit Report 2021/22**
 - b) **Certificate of Exemption 2021/22**
 - c) **Annual Governance Statement 2021/22**
 - d) **Accounting Statements 2021/22**

The above was proposed by JT and seconded by VR – All agreed and signed by Chairman.
- ii) **Review of annual contribution made to church in the parish**

Now that the Grant Application Form has been implemented the PC will await application.
- iii) **Review any financial assistance to Coreley Village Hall**

Now that the Grant Application Form has been implemented the PC will await applications
- iv) **Approve Payments**

Chq No. 126 K Adams – Internal Auditor	£90.00
Chq No. 125 Hugofox – Website April	£35.99
Chq No. 127 Zurich Municipal	£364.22
Chq No. 128 R. Skellern – April	£200.00
Chq No. 129 B Austin – Parish Plan	£47.81

2022/25

Annual Review of Council Procedures and Committees

- i) To review Councillor roles and make appointments to committees
- ii) **To appoint councillor representatives to outside bodies: SALC, South Shropshire Area Meeting.**
It was agreed that representatives would not be agreed upon, it would depend on the availability of the Councillors for the meetings.
Parish Plan Committee
Mrs. T. Thomas and Mr T. Hilder
- iii) **To set dates for Parish Council meetings for the forthcoming year.**
15th June, 20th July, 21st September, 19th October, 16th November, 18th January, 15th February 15th March and 17th April – All meetings to commence at 7.00 p.m.
- iii) **To Review standing orders, Financial Regulations and risk assessment.**
All agreed to be adopted as per reviewed documents.

2022/26

Planning Applications

- i) Planning applications for consideration
None

There being no other business, the meeting closed at 8.00 p.m. The next meeting will be on the 15th June 2022 at 7.00 pm.