

# CORELEY PARISH COUNCIL

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## Minutes of the Parish Council meeting held at Coreley Village Hall Wednesday 19<sup>th</sup> May 2021 at 7.30 pm

### 2021/1 Present

Mrs J. Thomas (Chairman)      Mr. I. Smith      Mrs. C. Clayton  
Mr Terry Hilder      Mr. V Romeo  
Ms. K. Sylvester  
Also Present: Mrs. S. Jones (Clerk)

### 2021/2 Election of Chairman and receive signed Declaration of Office

Mr V Romeo proposed Mrs J, Thomas, seconded by Mrs C Clayton – All agreed  
Acceptance of Office was signed by Mrs Thomas

### 2021/3 Election of Vice Chairman and receive signed Declaration of Office

Ms K Sylvester proposed Mr V Romeo, seconded by Mr V Romeo – All agreed  
Acceptance of Office was signed by Mr Romeo.

### 2021/4 Apologies

Mrs J. Williams and Mrs A. Austin

### 2021/5 Public participation

None

### 2021/6 Declarations of Interest

None

### 2021/7 Approval of Minutes

To confirm the Minutes of the Council Meeting held 21<sup>st</sup> April 2021 the minutes Were **APPROVED**, and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. Proposed by Ms. K. Sylvester & seconded by Mr T. Hilder, minutes **to be signed by the Chairman.**

### 2021/8 Matters Arising Clerks Progress Report

- i) Still trying to find someone to cut the grass in the parish, Alan Guest did come and have a look to give a quote, but now says hasn't got time to fit it in – so ongoing.
- ii) Still nothing from Andy Keyland regarding the Triange at Pound Lane, I have now reported in a different way, had reference number but awaiting response.
- iii) Hall Farm – SC have been updated again.
- iv) Cattlegrid – Item closed – Clearly not – It means it's been passed to the appropriate team
- v) Hall Farm road – reported again.
- vi) The problems that clerks are having with the reporting of issues now has the backing of SALC and has been discussed several times at recent Clerks Networking meetings. SALC has arranged a meeting on the 3<sup>rd</sup> June when SC are going to be hopefully showing a presentation that explains the system.

There is also going to be the opportunity for clerks to give examples of the issues they are experiences and hopefully some resolutions to these issues. I will hopefully be able to provide you with a more positive report at the June meeting.

**2021/9**

**Financial Matters:**

- i) **Approve Accounts and Internal Audit and complete AGAR for year ending 31st March 2021.**
  - a) **Internal Audit Report 2020/21**
  - b) **Certificate of Exemption 2020/21**
  - c) **Annual Governance Statement 2020/21**
  - d) **Accounting Statements 2020/21**

The above were proposed by JT and seconded by VR – All agreed and signed by Chairman.
- ii) **Review of annual contribution made to church in the parish**  
It was agreed to keep the £600 in the budget, but to be reviewed when the arrangements for cutting the grass at the Church yard is finalised,
- ii) **Review any financial assistance to Coreley Village Hall**  
It was proposed by J.T and seconded by TM that a grant application scheme should be considered that should enable any organisation/group in the Parish to apply for the grant with a limit of £500, rather than just the Village Hall. Clerk to produce a draft application form.
- iv) **Approve Payments**

Chq No. 083 K Adams – Internal Auditor	£68.00
Chq No. 084 Hugofox – Website	£35.99
Chq No. 086 Zurich Municipal	£361.25

**2021/10**

**Annual Review of Council Procedures and Committees**

- i) To review Councillor roles and make appointments to committees
- ii) **To appoint councillor representatives to outside bodies: SALC, South Shropshire Area Meeting.**  
It was agreed that representatives would not be agreed upon, it would depend on the availability of the Councillors for the meetings.
- iii) **To set dates for Parish Council meetings for the forthcoming year.**  
16<sup>th</sup> June, 21<sup>st</sup> July, 15<sup>th</sup> September, 20<sup>th</sup> October, 17<sup>th</sup> November, 19<sup>th</sup> January, 16<sup>th</sup> February 16<sup>th</sup> March and 20<sup>th</sup> April – All meetings to commence at 7.00 p.m.
- iv) **To Review standing orders, Financial Regulations and risk assessment.**  
All agreed to be adopted as per reviewed documents.

**2021/11**

**Planning Applications**

- i) Planning applications for consideration  
**21/02160/FUL – Demolition of existing garage and replaced with a 3 bay garage with accommodation. – Studley Cottage, 1 Studley, Lion Lane, Clee Hill**  
As this application has only just been received by the Parish Council for comment it was agreed to send a response at a later date.

There being no other business, the meeting closed at 9.15 p.m. The next meeting will be on the 16<sup>th</sup> June 2021 at 7.00 pm.