

CORELEY PARISH COUNCIL

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Minutes of the Parish Council meeting held at Coreley Village Hall Wednesday 17th May 2023 at 7.00 pm

2023/16 Present

Mrs J. Thomas (Chairman) Mr Terry Hilder, Mr. I. Smith
Mr. V Romeo (Vice-Chairman) Miss J. Penrose Mrs A. Austin
Mrs. B. Skellern
Also Present: Mrs. S. Jones (Clerk) and Cllr Gwilym Butler

2023/17 Election of Chairman and receive signed Declaration of Office

Mr I Smith proposed Mrs J, Thomas, seconded by Mr V Romeo – All agreed
Declaration of Acceptance of Office was signed.

2023/18 Election of Vice Chairman and receive signed Declaration of Office

Mrs. J. Thomas proposed Mr V Romeo, seconded by Mr. I. Smith – All agreed
Declaration of Acceptance of Office was signed.

2023/19 Apologies

Mrs J. Williams

2023/20 Declarations of Interest

None

2023/21 Approval of Minutes

To confirm the Minutes of the Council Meeting held 19th April 2023 the minutes were **APPROVED**, and it was **RESOLVED** that the minutes be signed and **ADOPTED** as a true record. Proposed by JT and seconded by AA minutes **to be signed by the Chairman.**

2023/22 Clerks Report

1. The Parish Council is looking in the archives for documents proving who owns the pump. GB said he would see if he had any contacts with STWA or SC that maybe able to help. Parish Council may have to do a land registry search to identity the owner.

2023/23 Parish Matters

- a) Cllr Smith has looked at The Bower to see if there is a suitable place for a grit bin. Although there is no place on the hill there is by the Ford sign at the top of the hill. Clerk to request from SC.
- b) Cllr Romeo said that the “Ludlow Traveller” comes into Coreley. This service operates every Wednesday and Friday across the Clee Hill, Tenbury, Ludlow area. It would be very useful if the clerk could get some posters or leaflets that could be put in the notice boards, informing people of the service. The Ludlow

and Clun Valley Traveller operates as a membership scheme costing £20 p/yr. Members then pay £2 per trip. This charge is each way, so a return is £4.

2023/24

Parish Plan Review

The next meeting of the committee is tomorrow when the areas for delivery will be decided and allocated. All Parish Councillors at the meeting said they would help with deliver the information along with the Biscuits from the Parish Council. Clerk to put a note with each tin saying they were from the Parish Council to Commemorate the Coronation of King Charles III.

2023/25

Financial Matters:

- i) **Approve Accounts and Internal Audit and complete AGAR for year ending 31st March 2023.**
 - a) **Internal Audit Report 2022/23**
 - b) **Certificate of Exemption 2022/23**
 - c) **Annual Governance Statement 2022/23**
 - d) **Accounting Statements 2022/23**All of the above was proposed by JT and seconded by VR – All agreed and signed by Chairman.
- ii) **Review of annual contribution made to church in the parish.**

Now that the Grant Application Form has been implemented the PC will await an application.
- iii) **Review any financial assistance to Coreley Village Hall**

Now that the Grant Application Form has been implemented the PC will await an application.
- iv) **Approve Payments**

Chq No. 164 K Adams – Internal Auditor	£100.00
Chq No. 165 Hugofox – Website	£35.99
Chq No. 166 Zurich Insurance	£384.57
Chq No. 167 SALC	£212.64
Chq No. 168 A Clayton Contracting	£180.00
Chq No. 169 R Skellern – Grass Cutting – April	£200.00
Chq No. 170 Henry James Trust (Defib Contribution)	£500.00
Chq No. 171 Victoria Eggs – Coronation gift	£1734.00
Chq No. 172 J Thomas - Refreshments	£9.77

2023/26

Annual Review of Council Procedures and Committees

- i) **To review Councillor roles and make appointments to committees**

No appointments made, to be decided as and when required.
- ii) **To appoint Councillor representatives to outside bodies: SALC, South Shropshire Area Meeting.**

It was agreed that representatives would not be agreed upon, it would depend on the availability of the Councillors to attend the meetings.

Parish Plan Committee
Mr T. Hilder, Mrs. J. Thomas as reserve

Village Hall Committee
Mr T. Hilder, Mrs. J. Thomas as reserve
- iii) **To set dates for Parish Council meetings for the forthcoming year.**

21st June, 19th July, 20th Sept, 18th Oct, 15th Nov, 17th Jan, 21st Feb, 20th March, 17th April, 15th May – All meetings to commence at 7.00 p.m.

- iii) **To Review standing orders, Financial Regulations and risk assessment.**
TH Proposed to accept the above, JT seconded. All agreed to be adopted as per reviewed documents.

2023/27 Planning Applications

- i) Planning applications for consideration
None

2023/28 Items for the next agenda

Contribution to Cleobury Mortimer First Responders

There being no other business, the meeting closed at 8.00 p.m. The next meeting will be on the 21st June 2023 at 7.00 pm.